

**Clear Lake High School
Falcon Band Booster Club
General Meeting Minutes
July 22, 2021**

Welcome: The meeting was called to order by Ruth Soisson, 2nd VP Communications at 7:01 p.m. She asked everyone to sign the attendance sheet and also noted that a quorum was present. She thanked everyone for their attendance since several votes were needed this evening.

FBBC Board Nominations

In the May 2021 meeting, Bobbie Betters submitted the candidates for 2nd VP—Communications (Ruth Soisson), Secretary (Suzanne Rupp), and Treasurer (Sam Draper). Jeanine Rainer moved to accept these candidates for FBBC Board. Stacey Fogash seconded the motion, and these Board members were approved.

At tonight’s meeting, Jen Gordon from the Nominating Committee reported that two people had accepted nominations for FBBC Board Positions.

Jen Gordon nominated Ruth Soisson for President. She asked if there were any other nominees. Being none, Chris McGarity made a motion to approve her. Sam Draper seconded the motion, and she was approved by all those present.

Jen Gordon nominated Lisa Russell for 2nd Vice President—Communications. She asked if there were any other nominees. Being none, Chris McGarity made a motion to approve her. Mike McGarity seconded the motion, and she was approved by all those present.

The board now only has one vacancy for 1st Vice President—Fundraising.

President: Ruth Soisson gave her background as a band volunteer since 2011. She has had two kiddos graduate from the band at CLHS. Her youngest is a senior and this will be her last year with band. She invited anyone interested to “shadow” her this year so that band leadership transition can be smooth next year.

2nd Vice-President/Communications: Ruth Soisson reported that she could continue to issue the Band Buzz until Labor Day and will work to transition with Lisa Russell soon.

Secretary: Bernie Streeter (Color Guard Liaison) served as acting-Secretary. Minutes from the June meeting had been emailed previously and paper copies were also provided. There being no changes to the minutes, a motion was made by Sam Draper to approve the June minutes and was seconded by Michelle Stein. Minutes were accepted as written.

Treasurer: Sam Draper reviewed the FBBC End of 2020-21 Fiscal Year Financial Report. She discussed the transactions that occurred for the period June 2, 2021—June 30, 2021. The ending checkbook balance is \$64,067.28

There being no questions, Jen Gordon made a motion to accept the financial statement and was seconded by Michael McGarity. A copy of the financial report is on file.

Sam Draper next discussed that the booster club is allowed two tax-free days each school year. She made a motion to have two dates selected for this purpose: August 3, 2021 on Pick Up Your Equipment Night and Bites at the Lake (date in the Spring semester TBD). All those in attendance unanimously voted for these dates.

Financial Audit Committee: The audit committee (Brad Files, Anthea Guest, and Dawn Duncan) completed their audit. Dawn Duncan reported three key findings: the need to issue receipts for donations, the need to pay the CCISD \$50 insurance fee, and the need to define what is included in the “Directors Fund.” Sam Draper, Treasurer, will address these issues in the upcoming year. Ruth thanked the audit committee for their efforts.

Summer 2021 Activities:

Pick Up Your Equipment Night will be held August 3rd in the commons. Brandi Degroot is the chair. Sam Draper discussed the Excel spreadsheet that will be emailed to parents soon. Parents will print the forms at home and bring them to the event and visit the stations shown below in any order (in order to minimize long lines at any given station).

	Station Title	Signature Required ?	At Least Two Volunteers for Each Station	Notes
1	Info Form	Yes	Ruth and _____	
2	Membership Form	Yes	Ruth and _____	Ruth will fill in for Melissa
3	Volunteer Form	Yes	Jen Gordan & Michelle Stein	
4	Game Meals	Yes	Chris and Mike McGarity	
5	Spirit Items	Yes	Melissa McKinnie and _____	
6	Summer BBQ	Yes	Teresa Shurtz & Cindy Snapka	
7	Band Activity Fee	Yes	Band Directors	Form signed if band fee NOT paid
8	Cashiers	Yes	Sam Draper & Jeanine Rainer	Forms packet turned in here
9	Color Guard	No	Bernie Streeter & Pam Davis	
10	Rock-a-Thon	No	Leah Moore & Gladys Ruiz	Drop off gift cards; pay to sponsor; ask questions.
11	Seniors	No	Janet Foltyn (mums), Chrystal Limon (banquet), Sam Houston (senior books)	Do seniors want big heads? Cost last year was \$20 (need a volunteer to lead this effort)

Brandi will create a sign-up genius to recruit volunteers for cashier pre-check (8), cashiers (4-6), assist band leadership students in handing out equipment (2), and floaters (4). All volunteers are asked to arrive at 5:45 pm. We discussed the need to recruit a photographer for band to make the end of the year activities easier (band banquet slideshow, senior books, yearbook, etc.)

Rock-a-thon will be held August 6th and is being led by Gladys Ruiz and Leah Moore. A letter writing campaign was done in June and donations are trickling in with about \$5,000 received so far. The goal is \$17,000. The entrance fee for rock-a-thon this year will be \$75. A detailed email will be sent out soon with a sign-up genius to ask for volunteers and for donations of \$10-\$15 gift cards to be raffled off that evening to the students. Free “Kona Ice” will be given to the winning band section later in August.

Summer BBQ – Summer BBQ date was set for August 20 (later revised to August 19). The band demo will take place at 6:30 pm followed by a BBQ in the commons at 7:00 pm. Teresa Shurtz will chair this event and will need volunteers for setup, serve, and cleanup. She is also asking for dessert donations (individual servings preferred).

CCISD Volunteers: All volunteers with the booster club must complete a CCISD volunteer application on-line. It is best for all parents to complete this application at the beginning of the year. Ruth will send a link to this application in the next Band Buzz.

Truck Driver Organization: We have about 10 volunteers for driving the trucks, but more are requested. Larry Kamrud will handle the trailer inspection and Mana Vautier volunteered to organize the schedule for the drivers. After the meeting adjourned, two others volunteered to drive the box trucks and were added to the list (Shane Gordon and Danon Warden)!

Uniform Coordination: The same marching uniforms will be used and will be handed out during the last week of summer band (August 9-13). Students will take them home, keep them at home, and wash them at home (like last year). Students will begin wearing the full marching uniform at either the 4th or 5th game. Bobbi Better was thanked for all her work in organizing the uniform room. A request was made for a chair for uniforms and, after the meeting was adjourned, Erin Harris volunteered for this role. It was noted that new concert uniforms will be ordered for the spring semester.

Mattress Fundraiser: This event is combined with orchestra who have chosen a date of Saturday, September 18. Need for a “chair” for this event (mainly involves advertising, communication, and recruit volunteers as door greeters). **YOU DO NOT HAVE TO SELL MATTRESSES!** Goal is to raise money for a tractor. Easy money with little effort.

Popsicle Posse: Ruth thanked those who responded. Popsicles will be handed out after the outside rehearsal during the first two weeks of summer band (July 26-August 6). Volunteers are asked to meet on the sidewalk outside of band hall at 9:45 a.m. On the first day, volunteers are needed at 9:30 a.m.

Reports from Other Activities: Jen Gordon and Michelle Stein introduced themselves as Lead Chaperone and HAT Team chair. They gave an introduction to some of the needs during football/marching season. They will be sending out weekly correspondence and are looking forward to meeting new volunteers.

Director Comments: Mr. Pearce discussed the first two weeks of summer band:

7 to 10:00 am: Outside Rehearsal

10:30 to Noon: Small sectional rehearsal

Noon to 1:30 pm: Lunch

1:30 to 3:00 pm: Large ensemble rehearsal

During the 3rd week of summer band, the band directors will have teacher in-service and practice will begin at 4:00 pm. Students will practice inside from 4-6 pm and outside from 6-8 pm. After school starts, it is expected that full band will rehearse Mon, Wed, and Thurs from 3:30 to 6:00 pm. Color Guard will rehearse Tues, Wed, Thurs. This will be confirmed and communicated via the band calendar after he receives the school bell schedule.

The Spring Trip will be February 18-22, 2022 and will be at Disney World (optional).

The band hall ice machine installation has been delayed due to approvals from CCISD.

The meeting was adjourned at 7:59 p.m. The date of the next FBBC meeting will be announced by email.

Respectfully submitted by,

Bernie Streeter
Color Guard Liaison
(Acting Secretary)